



This is preparation material for an **Excelsior Exam**

Registering for the exam Online:

- Log onto www.excelsior.edu
- While registering for your exam, download a content guide provided by Excelsior College.

Registering for the exam By Phone:

- To order your registration pack by phone, call 1-888-723-9267.
- Please have the following information available: name, address, social security number, and the exam that you wish to take.
- You should request a content guide provided by Excelsior College.
- When you are ready to take an Excelsior College Examination, complete the registration, enclose the examination fee and return it to Excelsior College in the envelope provided. You may also register over the phone with your credit card.
- Upon receipt of the registration materials and the test fee, Excelsior will send you an "Authorization to Test", which will admit you to the Pearson Testing Center of your choice. If you register over the phone, your social security number will be your authorization number.

If you have any questions about this process, please contact the Academic department at 1-888-955-3276.